

Online Programmes - Exam Time Table - Jan Intake (TERM1/2023)
(TENTATIVE)

Course: Diploma in Office Administration & Management (Semester 1)

Time / Day	Sunday 28th May 2023	Monday 29th May 2023	Tuesday 30th May 2023	Wednesday 31st May 2023	Thursday 1st June 2023	Sunday 04th June 2023	Monday 05th June 2023	Tuesday 06th June 2023	Wednesday 07th June 2023	Thursday 08th June 2023
16.00 - 17.00pm		Customer Service Excellence (2hr 15mins)		Human Resource Management		Keyboarding		Studies of Selected Laws in Maldives	Executive Office Procedures	
17.00 - 18.00pm										
18.00 - 19.00pm										